

FREELAND HALL BOOKING FORM 2026

Please find overleaf a copy of the "Conditions of Hiring the Hall" which we would ask you to read carefully.

It is advised to check the availability of the hall before completing the booking form.

A completed booking form with a £100 deposit will secure your booking.

The balance is to be paid in full not less than 4 weeks prior to the date of the function.

The deposit will be refunded asap after the event.

* Date of proposed function:

(for multiple dates please complete next page)

* Venue - please tick below as appropriate

Freeland Hall ☐

The Newell Room ☐

Changing Rooms ☐

Name:

Dr/Mr/Mrs/Ms/other

Address:

Postcode:

Telephone: Home

Telephone: Mobile

Email:

Nature of function:

Approx number of guests:

Times: Please ensure times given include ACTUAL times of use.

You must include time for setting up and clearing away.

Time of function:

PLEASE TICK OR CIRCLE

All day

8.00am – 11.30pm

Morning

8.00am -1.00pm

Afternoon

1.00pm-6.00pm

All evening

6.00pm-11.30pm

Please note: Friday and Saturday evenings bookings are taken for the full evening only, 6.00pm to 11.30pm.

Bookings for the Newell Room and changing rooms are on an hourly basis

Temporary event notice needed

(for alcohol sale - please see Conditions of Hiring the Hall)

Yes/No

Please circle as appropriate

All payment, including deposits, may be made by Bank Transfer:

Sort Code: 30-99-78 Account Number: 59402568 (preferred method)

Please quote surname and date of event on Bank Transfer reference

Cheques should be made payable to: Freeland Village Hall Bookings.

I have read and agree to the terms and conditions for hiring Freeland Hall, and agree to comply to these and the fire regulations.

Signed:

Date

Please return to: freelandhall@gmail.com For bookings or
further inquiries including invoices, please email Shelagh Kardos at

freelandhall@gmail.com

Website: www.freelandhall.co.uk